



Acre Heads Primary School Display Policy



Signed Staff:

Date:

Signed Governor:

Date:

Introduction

Acre Heads Primary School aims to provide a lively, stimulating, exciting environment in which children and adults can work and learn. In order to achieve this, the school regards quality display to be of vital importance. Displays of any kind, in and around the school building are expected to be of the highest standard at all times. The whole school staff, children, parents, students and adult helpers are involved in the production of displays around the school.

Displays are generally designed to reflect the broad and balanced curriculum, both in the classrooms and in the shared areas of the school such as the hall, entrance and corridors. The majority of displays are child centred and reflect the achievements of the children at whatever level and as such, every child has the opportunity to have their own work displayed. Other displays reflect the school community and shared events and information, such as the work of the Friends of Acre Heads.

Displays in shared areas such as the hall, entrance and corridors are changed regularly. The Art and Design Co-ordinator provides a theme and assigns the boards to each class in a rolling programme. Teaching staff are responsible for ensuring that any non-teaching staff, students or helpers follow the guidance found later in this policy.

Display Content

Displays reflect the present or recent curriculum activities of the children at the school. A balance of displays is created throughout the school. The creation of work for displays involves the children in challenging and stimulating activities which are an integral part of their curriculum.

Classroom Displays

These are changed and created at the discretion of the class teacher. As a general rule, they should not be up for longer than a term, unless they contain information used as a teaching aid. Classroom displays may be informative, provide reference materials for the children, or be 'static' teaching aids. Alternatively, they may be galleries for a range of children's work across the curriculum. In the classroom displays, older children may be encouraged to participate in all aspects of display at appropriate levels. For example, children may cut out their own finished work and lettering, or produce labels using the computer. Displays may be intended to challenge children to think by asking them a range of questions or giving them statements and comments to read to make the display interactive.

Display TA

The school employs a display TA who is responsible for supporting teachers with ideas for display. She works on a rolling programme supporting teachers in turn. She is responsible for creating her own rota of support. Each Key Stage knows which day she will be with them.

Health, Safety and Security

- All displays must be stable and secure for reasons of safety, but also to avoid setting off alarm sensors. Displays may be hung loose from a wall or ceiling but must be heavy enough so they don't swing and set off the alarms.
- Steps and kick stools must be used.
- Care must be taken when using tools such as scissors, cutters, staplers etc.
- Children must not put up displays.
- All previous work, backing paper, staples, blu-tac and pins must be fully removed with the appropriate instruments before a new display is to be put up.
- Staples should be removed by using a staple remover – not a knife.
- Ceilings should not be pierced by drawing pins, map pins, staples etc.
- Mobile display boards are stored in the storeroom and require two people to move them.

Guidelines for Displays

Principles:

- Make displays as interactive as possible.
- Maintain/repair displays if the paper becomes loose, torn or curled at the edges.
- Refer to teacher resource books for ideas.
- Use words and questions to engage interaction with the display.
- Ensure a high standard of grammar and punctuation is used in titles, labels and text.
- Use fonts/typefaces which are appropriate to the age and ability of the audience for the display.
- Consider attractive colour schemes.
- Refer to the display calendar regularly.
- Add detail about the work which has been undertaken if appropriate.
- Always include a title and class/year group label.
- Include a name label if appropriate.
- Mount work appropriately; double mounted work is particularly attractive. Inner and outer mounts are provided.
- Use paper of a high quality which has been accurately cut on a paper cutter.
- Display written work at a height which can be easily read by the children.
- Ensure that all children have their work on display as much as possible. Do not only display the 'best' work. This is demoralising for the rest of the children.

Tools:

- Recycle blu-tac.
- Use map pins.
- Use pins to plan and rearrange displays.
- Use stencil letters, cut out letters, shadow letters, pre-cut letters or computer printed letters. Handwritten labels must be of the highest possible standard.
- Do not use sellotape.
- Do not use glue to fix work onto the wall.
- Do not staple into walls.
- Do not use drawing pins.
- Do not staple or pin into wooden surrounds.

Reviewed

15/01/18 H Parker